



SPRINGSIDE CHESTNUT HILL ACADEMY

Position Title:
Position Status:
FLSA Classification:
Reports To:

English Teacher
Full-time
Exempt
Head of Middle School and Department Chair

Position Purpose:

Design curriculum and develop lesson plans in line with department and division objectives. Facilitate learning by establishing strong relationships and a caring, supportive classroom environment. Develop and foster the appropriate skills and social abilities to enable the optimal development of children, according to age, ability, and aptitude. Integrate technology as an essential and regular component of student learning experiences.

Essential Functions

- Teaches English to students in grades 5-8.
- Advises approximately 10 students, providing academic and emotional support to students.
- Communicates regularly with parents and guardians of advisees.
- Teaches advisory curriculum related to identity, diversity, and inclusion.
- Establishes clear objectives for all English lessons, units, and projects, and communicates those objectives to students.
- Differentiates instruction and materials to support all students' learning.
- Evaluates and grades students' class work, assignments, and papers.
- Creates an inclusive classroom community and personally demonstrates cultural competency, with a focus on integrating diverse voices into the curriculum.
- Plans and organizes resources for lessons, as appropriate to the student.
- Welcomes and applies feedback with a growth mindset.
- Designs, refines, and innovates teaching practice.
- Works collaboratively with grade-level team teachers to build common lessons, units, and assessments
- Partners with parents or guardians, teachers, advisors, and administrators in order to support students' academic, social-emotional, and behavioral growth
- Establishes a safe and productive classroom environment.
- Encourages students to explore learning opportunities.
- Conferences with parents or guardians to discuss their child's progress and to determine their priorities and needs. Writes academic comments twice per year for all students.
- Chaperones annual overnight field trips, as well as day trips.
- Attends weekly grade-level team meetings, faculty meetings, open houses, conferences, and other events as required.
- Performs additional faculty duties as assigned, such as substitute teaching, lunch and recess duty, etc.

Qualifications

- Degree in English, English Education, or a related subject area; a master's degree or working towards a master's degree preferred, though not required.
- Middle School teaching experience preferred.
- Enthusiasm for and comfort using technology in and out of the classroom.
- A clear interest in, knowledge of, and ability to work with middle school students.
- Self-confidence with demonstrated ability to work collaboratively.
- Ability to work on multiple projects simultaneously under "deadline" situations.
- Ability to apply common-sense understanding and to carry out instructions furnished in written or oral form.
- Demonstrated sensitivity, knowledge, and understanding of the diverse backgrounds of community members with a continuous focus on healthy relationship building.
- Demonstrated deep understanding of cultural competency skills and enthusiasm for issues of diversity, inclusivity, and multiculturalism.
- Ability to ascertain which people may need immediate assistance and to act accordingly.
- Excellent verbal and written communication and interpersonal skills.

Physical Requirements and Work Environment

- Work in an environment dealing with a wide variety of deadlines and a varied and diverse array of contacts.
- May work at a desk and computer for extended periods of time.
- Be able to occasionally lift up to 30 lbs.
- Work primarily in a traditional climate-controlled office environment.

Application Procedure

Interested candidates, please email a cover letter, resume, statement of philosophy of education, and contact information for three professional references to careers@sch.org. One of the references must be from a current or previous supervisor.

Springside Chestnut Hill Academy is an Equal Opportunity Employer.